

**Minutes of Special Meeting of February 11, 2016 (Council Priority Setting)**  
**Fire Station 14, 911 Granada Street, Belmont CA**

**CALL TO ORDER 10:05 A.M.**

**ROLL CALL**

Councilmembers Present: Hurt, Stone, Lieberman, Kim, Reed

Councilmembers Absent: None

**City Council Priority Setting - The City Council will review the existing Council Priorities and consider adopting Priorities and Policies for Fiscal Year 2016/17**

Finance Director Fil noted that next year's fiscal budget can be built based on the Council's priorities for the year. He provided some financial statistics including CPI (Consumer Price Index), office vacancy rate, employment rates and revenue increases. He described infrastructure needs and outlined budget policies.

City Manager Scoles noted previous priorities and projects that were completed during the prior year, and reviewed ongoing priorities. He recommended leaving priorities on the list for which work continues or are near completion.

**Mary Morrissey Parden**, Belmont Chamber of Commerce, suggested hiring an economic development director, revising the commercial parking requirements, and modifying the ordinance addressing temporary signs.

**Adele Della Santina**, Belmont Chamber of Commerce, described a prior arrangement with an existing staff member related to economic development.

**Perry Kennan**, Belmont resident, spoke regarding revenues and expenditures for roads. He recommended providing additional information for the public.

**Tim Strinden**, Belmont resident, stated that the infrastructure and facility needs are overstated.

**RECESS: 11:25 A.M.**

**RECONVENE: 11:30 A.M.**

Councilmember Lieberman suggested adding public outreach as a priority.

Council reviewed existing policy modifications.

**RECESS: 12:08 P.M.**

**RECONVENE: 12:35 P.M.**

Council made modifications to the priority list. Some existing and ongoing projects remain on the list, some previous priorities for which no work has been done were removed, some projects were modified and updated, and the following priorities were added or modified:

- Regulation of Vape shops
- Customer Service Improvements/enhancements
- Sustainability Policy
- Long-term sustainability of fire department and funding for fire facilities
- Elected City Clerk and Treasurer and the potential for moving to even-year elections to comply with new regulations in the Elections Code
- Open space policies

The Council also determined that the following issues should be considered during the next year:

- Evaluate on-street parking in neighborhoods to improve public safety
- Potential for Placemaking as part of the General Plan update (Ad Hoc Committee including Councilmembers Hurt and Kim)
- Evaluate the possibility of creating an electronic reader board for City activities similar to current signboard in Twin Pines Park

**Council Meeting Schedule -The City Council will consider modifying the Council meeting schedule**

Council discussed cancellation of meetings for summer and winter break.

In addition to the cancellation of meetings, Council concurred to reschedule the October 11 meeting to October 13 due to the Jewish holidays, and to reschedule the November 8 meeting to November 9 due to Election Day.

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Hurt, and unanimously approved to cancel the Council meetings of July 12 and August 9, 2016, as well as December 27, 2016

At this time, being 1:55 p.m., Councilmember Kim left the meeting.

**Consider modifications to Code of Ethics and Conduct for elected and appointed officials**

City Manager Scoles and City Attorney Rennie outlined proposed modifications to the Code of Ethics and Conduct. Council discussed and included additional modifications.

**Perry Kennan**, Belmont resident, suggested that this item be deferred to a regular meeting.

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Lieberman, resolution 2016-019 Amending the Code of Ethics and Conduct was approved, as amended (4-0, Kim absent).

**FY 16/17 Council Contingency Allocation – The City Council will consider allocation of the remaining \$400,000 in contingency funds for 15/16**

Finance Director Fil outlined projects that could be considered for funding from the unallocated contingency funds.

Council discussion ensued regarding the proposed projects. Council concurred to allocate funding for improvements at Ralston Avenue and El Camino Real.

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Lieberman, Resolution 2016-020 allocating funding for the FY 15/16 Council Contingency for identified projects was unanimously approved (4-0, Kim absent).

**ADJOURNMENT 2:35 p.m.**

Terri Cook  
City Clerk

Meeting audio recorded but not video recorded.